

**The 2nd ASEAN & Japan High Level Officials Meeting
on Caring Societies:**

**- Development of Human Resources
and Implications of Aging Societies -**

**30 August-2 September 2004
Hayama & Yokohama, Japan**

Organized by

**Ministry of Health, Labour and Welfare (MHLW)
Japan International Corporation of Welfare Services (JICWELS)**

1. Background

The Ministry of Health, Labour and Welfare of Japan invited ASEAN high-level officials engaged in making policies and programs in the field of social welfare and health to discuss human resource development for the social welfare and health services in each country, from 4 to 7 November 2003 in Tokyo.

The participants supported to hold periodic meetings to expand discussions on the development of human resources, e.g., a tie-up and collaboration between social welfare and health professionals, modalities of professional qualification system. The meeting agreed that this would establish a foundation of partnership between each of ASEAN countries and Japan and/or through relevant international organizations. The ASEAN Secretariat and the World Health Organization Regional Office for the Western Pacific cooperated in the operation of the meeting and the representatives from Mongolia and Sri Lanka participated as observers.

The Representatives from ASEAN countries commemorated that this meeting would be a platform supporting ASEAN+3 Meetings of Social Welfare and Health Ministers and expected that it would evolve towards a program invariably making contributions to the peace and prosperity of the entire East Asian region. The outcome of the 1st meeting was also reported to ASEAN+3 Senior Officials Meeting on Social Welfare held just after that meeting, from 10 to 12 November 2003 in Luang Pabang in Laos, and gathered a high appraisal, which would lead us into the 2nd meeting.

2. Aims

Based on the proposals made at the 1st meeting, the 2nd meeting will focus on the development of human resources in the field of social welfare and health services and emerging problems shared commonly in the future, especially implications of aging societies.

The implications of aging societies may include, but not be limited to:

- (1) Professional support to integrate family and community efforts in social welfare and health for the elderly and disabilities;
- (2) Professional social welfare and health support for the adults, elderly and disabled with the increase of chronic and degenerative diseases and conditions;
- (3) Social welfare and health promotion of the elderly and disabled for their self-reliance and as a manpower; and
- (4) Curriculum development, human resources development planning and financing on (1) - (3).

The four-day discussions are expected to provide:

- (1) Framework for the realization of recommendations made at the 1st Meeting;
- (2) Framework for the realization of the Japan-ASEAN Plan of Action (December 2003); and
- (3) Follow-up on ASEAN+3 Meeting of Health Ministers held in April 2004 and input for ASEAN+3 Meeting of Social Welfare Ministers planned in December 2004.

We hope to evolve discussions so as to lead ASEAN and Japan into the development of particular projects and the building of medium/long-term relationship.

3. Participating Countries

ASEAN Countries and Japan

Kingdom of Cambodia, Republic of Indonesia, Lao People's Democratic Republic, Malaysia, The Union of Myanmar, Republic of the Philippines, Kingdom of Thailand, Socialist Republic of Vietnam, Brunei Darussalam, the Republic of Singapore and Japan

Neighbour Economies

Mongolia, Democratic Socialist Republic of Sri Lanka

Following three high-level officials from each country, who are at the post of Director-General or the equivalent in the relevant ministries:

- One engaged in making policies in the field of social welfare;
- One engaged in making policies in the field of health; and
- One engaged in making policies in the field of international development cooperation.

4. Duration

30 August – 2 September 2004, Hayama & Yokohama

5. Organizers

Ministry of Health, Labour and Welfare (MHLW)

Japan International Corporation of Welfare Services (JICWELS)

6. Collaborators

Japan International Cooperation Agency (JICA)

ASEAN Secretariat

WHO Regional Office for the Western Pacific (WPRO)

WHO Regional Office for South-East Asia (SEARO)

7. Secretariat

Japan International Corporation of Welfare Services (JICWELS) is commissioned to work as the secretariat. The address is:

Japan International Corporation of Welfare Services (JICWELS)

Shinjuku Takasago Building 10th Floor

16-5 Tomihisa-cho, Shinjuku-Ku, Tokyo 162-0067 Japan

Tel: +81-3-3225-6591 / Fax: +81-3-3225-6590

E-mail webmaster@jicwels.or.jp

8. Venue

30 August 2004 Shonan Village Center Auditorium
1560-39, Kamiyamaguchi, Hayama-machi, Miura-gun, Kanagawa
240-0198 Japan
Tel: +81-46-855-1800 / Fax: +81-46-855-1816

31 August –
2 September 2004 Yokohama Symposia, YOKE
9F, Sangyo Boeki Center Bldg., 2 Yamashita-cho, Naka-ku,
Yokohama 231-0023 Japan
Tel: +81-45-671-7151 / Fax: +81-45-671-7187

9. Accommodations

29 August 2004 Shonan Village Center
1560-39, Kamiyamaguchi, Hayama-machi, Miura-gun, Kanagawa
240-0198 Japan
Tel: +81-46-855-1800 / Fax: +81-46-855-1816

30 August –
2 September 2004 Hotel New Grand Yokohama
10, Yamashita-cho, Naka-ku, Yokohama 231-8520 Japan
Tel: +81-45-681-1841 / Fax: +81-45-681-1895

10. Programme

Day 0: Sunday 29 August 2004

Time	Activity	Place
18:00 – 19:00	(After check-in) Pre-opening welcome cocktail	Shonan Village Center

Day 1: Monday 30 August 2004

Time	Activity	Place
9:00	(After breakfast and check-out) Opening MC: Dr Yusuke FUKUDA, Director, Office of International Cooperation, Ministry of Health, Labour and Welfare (MHLW) Remarks by: - Mr Tetsuo TSUJI, Vice Minister for Policy Coordination, Ministry of Health, Labour and Welfare - Mr Rikio KITAGAWA, Chairman of the Board, JICWELS - (representing ASEAN countries) Introduction of participants	Shonan Village Center
9:30 – 10:30	Keynote Speech “The Aging of Population and its Implication for Health and Social Policies” Speaker: Makoto ATOH, Ph.D., Director-General, National Institute of Population and Social Security Research	
10:30– 11:00	Orientation	
11:00 – 12:00	Break and Lunch	
12:00	Leave from Shonan Village Center	
12:30 – 14:00	Study Tour 1: Hayama Seiju En (Social Welfare Corporation HAKUOU)	Hayama Seiju En
14:00 – 15:00	(Movement)	
15:00 – 16:30	Study Tour 2: Zushi Home Seseragi (Local Welfare Association)	Zushi Home Seseragi
16:30 – 18:00	(Movement)	
18:00	Arrival at Hotel New Grand Yokohama and check-in	
19:00 – 21:00	Welcome Reception & Plenary Photo MC: Mr Jun YOSHIDA, Deputy Director, Office of International Cooperation, MHLW Remarks by: Mr Tetsuo TSUJI, Vice Minister for Policy Coordination, Ministry of Health, Labour and Welfare	Hotel New Grand Yokohama

Day 2: Tuesday 31 August 2004

Time	Activity	Place
9:00 – 15:00	Plenary Session MC: Dr Yusuke FUKUDA, Director, Office of International Cooperation (MHLW)	Yokohama Symposia, YOKE
9:00 – 9:30	Lecture 1: “ASEAN - Japan Collaboration in the Development of Social Welfare and Health Human Resources” Speaker: Mr Takashi MINAGAWA, Councillor for the Minister (MHLW)	
9:30 – 9:50	Lecture 2: “ASEAN Efforts in Building Health and Social Welfare Resources” (provisional) Speaker: Ms Moe Thuzar, Head, Human Development Unit, Bureau of Resource Development, ASEAN Secretariat	
9:50 – 10:50	Lecture 3: “Facts of policies for the elderly in Japan” Speaker: Mr Naoki IGUCHI, Director-General for Policy Planning and Evaluation (Health and Welfare) (MHLW)	
10:50 – 11:10	Break	
11:10 – 12:10	Lecture 4: “Development of Health Human Resources - Implications of Aging Societies” Speaker: Dr Ezekiel Nukuro, Regional Adviser in Human Resource Development, WHO Regional Office for the Western Pacific (WPRO)	
12:10 – 13:30	Lunch	
13:30 – 14:30	Lecture 5: “ODA Case Report and Programme Development: Empowerment and a Barrier-Free Society For All” Speaker: Mr Akiie NINOMIYA, JICA Chief Adviser, Asia Pacific Development Center on Disability	
14:30 – 14:50	Orientation for Breakout Sessions tomorrow Speaker: Mr Jun YOSHIDA, Deputy Director, Office of International Cooperation, MHLW	
14:50	Closing of Day 2	
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14:50 – 15:00	Break	
15:00–16:00	Meeting of Facilitators and Rapporteurs	

Day 3: Wednesday 1 September 2004

Time	Activity	Place
9:00 – 12:00 (10:30 – 10:40 Break)	<p>Breakout Session 1</p> <p>Group A: Professional support to integrate family and community efforts in social welfare and health for the elderly and disabled. Facilitator: - Ms Moe Thuzar, Acting Head, Human Development Unit, ASEAN Secretariat; - Mr Jun YOSHIDA, Deputy Director, Office of International Cooperation, MHLW Rapporteur:</p> <p>Group B: Professional health and welfare support for the adults, elderly and disabled with the increase of chronic and degenerative diseases and conditions Facilitator: - Dr Ezekiel Nukuro, Regional Adviser in Human Resource Development, WHO/WPRO; - Dr Kaoruko KITAMURA, Deputy Director, Office of International Cooperation, MHLW Rapporteur:</p>	Yokohama Symposia, YOKE
12:00 – 13:00	Lunch	
13:00 – 16:00 (14:30 – 14:40 Break)	<p>Breakout Session 2</p> <p>Group C: Health and welfare promotion of the elderly and disabled for their self-reliance and as a manpower Facilitator: - Mr Akiie NINOMIYA, JICA Chief Adviser, Asia Pacific Development Center on Disability; - Mr Tadashi HOSOKAWA, Deputy Director, Office of International Cooperation, MHLW Rapporteur:</p> <p>Group D: Curriculum development, manpower planning and financing Facilitator: - Mr Shuji ONO, Group II Director, Human Development Department, JICA; - Dr Yusuke FUKUDA, Director, Office of International Cooperation, MHLW Rapporteur:</p>	
16:00–17:30	Meeting of Facilitators and Rapporteurs	
18:00 – 21:00	Pre-closing party	Under arrangement

Day 4: Thursday 2 September 2004

Time	Activity	Place
9:00 – 12:30	Plenary Session MC: Dr Yusuke FUKUDA, Director, Office of International Cooperation, MHLW Facilitator: <ul style="list-style-type: none">- Ms Moe Thuzar, ASEAN Secretariat- Dr Ezekiel Nukuro, WHO/WPRO- Mr Akiie NINOMIYA, JICA Chief Adviser- Mr Shuji ONO, JICA- Mr Takashi MINAGAWA, MHLW	Yokohama Symposia, YOKE
9:00 – 11:00	Report from breakout sessions A – D and discussions: <ul style="list-style-type: none">- Group A Rapporteur- Group B Rapporteur- Group C Rapporteur- Group D Rapporteur	
11:00 – 11:30	Break Meeting of Facilitators and Rapporteurs	
11:30 – 12:10	Summary, conclusions and recommendations	
12:10	Closing Remarks by: <ul style="list-style-type: none">- Mr Kazutaka NAKAZAWA, Director for International Affairs Planning, MHLW-, (representing ASEAN countries)	
12:30	Adjourn	

Model Programme for Breakout Sessions (Day 3)

Country Presentation (10 min. per country, total 2 hrs.)	Each country representative is given 10 minutes to present ideas on the group topic, based on country report.
Break (10 min.)	
Discussions	For the last 50 min., the discussion considers ideas given by country presentation, picks up issues and challenges, and works out strategies/actions with tiered time frame.